



Superior Court of California  
County of San Bernardino  
**Volunteer Employment Application**

**FOR OFFICIAL USE ONLY**

Interview Date: \_\_\_\_\_  
Accepted: \_\_\_\_\_ yes \_\_\_\_\_ no  
Assigned to: \_\_\_\_\_  
Start Date: \_\_\_\_\_

**All items must be completed**

1. Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
2. Name: \_\_\_\_\_  
Last First Initial
3. Address: \_\_\_\_\_  
Number Street City State Zip
4. Home Phone: \_\_\_\_\_ Business/Message Phone: \_\_\_\_\_
5. Position applying for: \_\_\_\_\_  
Title (Indicate the levels)
6. What Courthouse(s) are you willing to volunteer at? \_\_\_\_\_
7. Hours you can work: \_\_\_\_\_ per day \_\_\_\_\_ per week.
8. Days you can work: \_\_\_\_\_ per week.
9. Bi-lingual language skills:  
Language: \_\_\_\_\_ Speak ☐ Write ☐
10. As an adult, have you ever been convicted of an offense other than a minor traffic violation?  
Explain the nature of the conviction below. (Convictions are evaluated for each position and are not necessarily disqualifying.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Are you willing to be fingerprinted and submit to a background investigation? ☐ Yes ☐ No
12. Will our background investigation reveal the convictions that you have listed?  
☐ Yes ☐ No
13. How did you learn about this position?  
☐ Newspaper ☐ School ☐ Volunteer Center ☐ Other \_\_\_\_\_
14. If position requires keyboarding, indicate speed: \_\_\_\_\_ wpm

15. Experience: List your most recent paid and volunteer jobs relevant to this position.

**This section must be fully completed:**

<i>From</i> (Mo/Day/Yr)	<i>Title of Present Position</i>	<i>Company Name</i>	<i>Phone #</i>
<i>To</i> (Mo/Day/Yr)	<i>Number &amp; Street</i>	<i>City</i>	<i>State</i>
<i>Hours Worked per Week</i>	<i>Reason for Leaving</i>	<i>Description of Duties</i>	
<i>From</i> (Mo/Day/Yr)	<i>Title of Present Position</i>	<i>Company Name</i>	<i>Phone #</i>
<i>To</i> (Mo/Day/Yr)	<i>Number &amp; Street</i>	<i>City</i>	<i>State</i>
<i>Hours Worked per Week</i>	<i>Reason for Leaving</i>	<i>Description of Duties</i>	

16. Use this space for additional remarks, licenses or certificates, special skills, areas of interest, etc.

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17. EDUCATION: If Job Announcement requires course work in specific areas, please attach a list of courses completed.

CERTIFICATE OF APPLICANT: I certify that all statements made in this entire application are true and complete to the best of my knowledge. I understand that any false statements of material facts will subject me to disqualification.

\_\_\_\_\_  
Name (Please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date